

To all Ifrro Members

Brussels, April 22nd 2005

International
Federation of
Reproduction
Rights
Organisations



Rue du Prince Royal 87
B-1050 Brussels

President
Peter SHEPHERD
United Kingdom

Secretary General
Olav STOKKMO
Belgium

Dear IFRRO Member,

IFRRO's ANNUAL GENERAL MEETING 2005 – PROVISIONAL REGISTRATION

We look forward to welcoming the membership to IFRRO's Annual General Meeting (AGM) 2005 in Madrid. The 'AGM week' will be Monday 24 - Friday 28 October. The Board will meet on 24 October. Tuesday 25 October and Wednesday 26 October will be devoted to Working Groups and Committees meetings. IFRRO's Annual General Meeting (AGM) 2005 will be on Thursday 27 October, followed by a seminar on Friday 28 October on *Copyright Creating Access: Collective management of copyright at the service of creators, publishers and users*. All events will take place at *Hotel Wellington* in the centre of Madrid

We expect that here will be many delegates at this year's AGM and the month of October is one of Madrid's busiest hotel months. To ensure the smooth running of the AGM, and in particular with a view to ensuring that sufficient hotel rooms are reserved, we kindly ask you to assist the local organisers by indicating to the **IFRRO Secretariat by the end of May** the number of delegates likely to be registered from your organisation.

This provisional registration will be without commitment. You will be invited to register formally for the AGM at the end of June/beginning of July, when registration forms will be mailed out together with the AGM agenda.

We are pleased to announce that a separate AGM web-site hosted by CEDRO, which we encourage you to visit is now accessible on <http://www.cedro.org/ifrro2005madrid/index.asp>. It provides useful information on the AGM, the venue (Hotel Wellington) and Madrid. AGM documents will later be posted on the Members Only page on IFRRO's home site on <http://www.ifrro.org/ifromember/agm/agm2005/index.html>

We hope that this advance information will enable you to start planning the attendance from your RRO at the AGM 2005. For any additional information on the AGM arrangements, please contact the Secretariat. Reminder – please be sure to respond **by the end of May** with a provisional indication of attendance levels – we look forward to seeing you in Madrid.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Peter Shepherd".

Peter Shepherd
President

A handwritten signature in blue ink, appearing to read "Olav Stokkmo".

Olav Stokkmo
Secretary General